

DCEF Grant Scoring Help Questions for Applicants 2011

Below are questions acquired from other endowment boards' applications and scoring criteria. They are meant to guide the applicants in the writing of their answers to the questions so that the information they give matches the criteria to be scored and can be scored objectively as possible by the grant review team.

Completeness of Application This is necessary to avoid rejection of the application at the **outset. Is/are the information, contact names, signatures, attachments all complete? Is the current** year application form used? Is it typewritten? Was it submitted on time?

Prioritized Needs Does the proposed project address one or more of the prioritized needs of the DCEF?

How does the project meet the needs in Dickinson County (10) Does the applicant provide data to support the identified need? What are the benefits to the community?

Goals and Objectives (10) Are the goals and objectives clearly stated to meet the community need? What is the timeline?

Evaluation (10) What are the expected outcomes of this project? How will those outcomes be measured and evaluated?

Partnerships (10) Is there community support (volunteers and finances) for the project in addition to what is being asked? Has applicant shown effort to seek broader support? Does this appear to be a duplication of services? Is this collaboration with other non-profits to address a community need?

Matching Funds (10) What other funding and in-kind contributions have been or are being sought? List them.

Sustainability (10) Will this be a one-time event or an on-going project? If on-going, does the applicant appear to have the resources to sustain the project? If this is a repeated project give evidence of its success and explain reasons for repeating it.

Partial Funding (10) What changes would you have to make in your goals and objectives to accept partial funding? Why are DCEF funds needed? What are your project priorities if you receive partial funding?

Applicant's Ability to Carry Out Project (10) Does the applicant have a record of effective service? Is the applicant qualified and prepared to take on the proposed project? Do they have the volunteers, funding, and leadership for the project to be successful?

Broad Impact (10) What will be the outcome of this project? What will the project produce? How many people will be directly/indirectly impacted by this project? Is there a specific population this project is designed to address? How will this improve quality of life in Dickinson County? Can this project have multiplying effects (spin offs or enhance or expand an existing project or service?)

Budget (20) How much is being asked of DCEF in relationship to total project cost? Does the budget seem realistic? Is there a project budget narrative that is detailed? Is the funding requested beyond the scope of the Fund? Did the applicant include both a budget for the organization and a separate budget for the project proposed? Was the project budget form in the application used?